



Position: AIS Survey Specialist

Location: Gaylord, MI

Responsible To: Stewardship Program Coordinator

Huron Pines: Huron Pines is a nonprofit conservation organization with a mission to conserve and enhance Northern Michigan's natural resources to ensure healthy water, protected places and vibrant communities. Our vision is conservation driven by engaged, empowered communities. Our culture is one of mutual respect, spirit of collaboration and commitment to high-quality work. The AIS Survey Specialist will help Huron Pines implement priority conservation initiatives throughout NE lower Michigan.

Scope and Purpose of Work: The main goal of the Aquatic Invasive Species (AIS) Survey Specialist is to conduct invasive species surveys of aquatic systems with a focus on the Michigan Watch List species: European frog-bit. AIS Survey Specialists will additionally survey for other emergent and adjacent terrestrial priority species including but not limited to invasive phragmites, purple loosestrife, and Japanese barberry. AIS Survey Specialists will be completing tasks as a part of the Huron Coastal and Huron Heartland Invasive Species Networks. These networks are a collaboration of local, state, and federal partners working together to address invasive species concerns across jurisdictional boundaries. The AIS Survey Specialists may also have the opportunity to participate in other activities as part of Huron Pines Stewardship Team such as conducting invasive species mechanical and/or chemical treatments, participating in educational events, collecting native plant seeds, and additional invasive species survey efforts. We are looking for motivated individuals that will be strong team members, help problem solve, be able to work efficiently and confidently without direct supervision and maintain a high level of professionalism both in the field and office setting. Students working toward related biology degrees are highly encouraged to apply.

Position Duties/Responsibilities May Include:

- Approximately 90% Aquatic survey field work, 5% Office work, 5% Other stewardship field work
- Survey aquatic systems via watercraft for European frog-bit and other priority invasive species, collecting point data with a mobile device via spatial mapping systems. This may include ArcOnline Survey123, Quick Capture and Avenza Maps
- Participate in training events administered by Huron Pines staff and partners
- The safe and responsible operation and decontamination of Huron Pines equipment which includes but is not limited to motor vehicles, watercraft, trailers, waders and off road vehicles
- Maintain frequent, in-depth communications with supervisor
- Represent Huron Pines in a professional manner both in the field and office setting. Respectfully interact with the general public and professionally respond to questions/concerns
- Submit complete and accurate data that include electronic and paper forms, digital photos, and GPS/GIS data in a timely manner
- Properly manage and submit expense records on a regular basis
- Assist other HP staff members as needed and directed on other projects
- Stay overnight via camping or provided lodging to complete project tasks

Required Qualifications:

- Working toward or obtained relevant Associate's or Bachelor's degree from an accredited college or university, or an equivalent combination of education and experience
- Ability to safely and confidently operate watercraft which may include small motorized boats, kayaks, and/or canoes

- Ability or willingness to learn native and invasive plants, threatened or endangered plant species common to wetland systems of Northern Michigan
- Ability to have an adaptable schedule to work around changing weather conditions
- Must maintain a valid driver's license and up to date car insurance
- Ability to work in a project team setting
- Commitment to the mission and goals of Huron Pines and a passion for Michigan's natural resources
- Must be able to work efficiently outdoors in varying weather conditions and terrain
- Ability to comply with safety regulations and protocol administered by Huron Pines staff
- Ability to pass a background and/or security check
- Willingness to obtain the Michigan Commercial Pesticide Applicator Certificate, including categories 5 and 6 if needed

Preferred Qualifications:

- Possession of the Michigan Commercial Pesticide Applicator Certificate, including categories 5 and 6
- Experience with GIS mapping and data collection, specifically ArcCollector
- Excellent verbal and written skills
- Experience driving pickup trucks while towing loaded trailers
- Experience in using GPS, reading maps, and using Microsoft Office and Google Suite

This is an at-will, seasonal, non-exempt position. Huron Pines plans on filling **two positions** with this announcement. Anticipated employment dates are **May 23 2022 – August 31 2022**, these dates may be flexible if needing to return/complete schooling. This position pays **\$15.00/hr**. The work week is generally Monday through Thursday, 10 hours a day, with occasional weekend and Friday work required. Employees will receive **two paid federal holidays** (Memorial Day and Independence Day) and **16 hours of paid leave**. Employees will use the organization's vehicles for work tasks but if needed will be reimbursed for use of a personal vehicle. This position will require frequent overnight camping and travel. By applying for this position, you are certifying that all of the statements made in your application are true, correct, and complete to the best of your knowledge.

How to Apply:

Please send a **one page cover letter, your resume and three references** to: info@huronpines.org with the subject line **'AIS Survey Specialist Application'**. Huron Pines is additionally hiring for Restoration Technicians. **Please indicate in the email response if you are also applying for one of these positions.** If your application is chosen for further review, you may be asked to fill out an additional online questionnaire prior to receiving an interview. Please feel free to call Shelby Bauer, Stewardship Program Coordinator at 989-448-2293 ext. 13 with any questions pertaining to this posting. This rolling application will be open until the positions are filled.

Huron Pines provides equal employment opportunity and will not discriminate against an individual with respect to employment, compensation, term, condition, or privilege of employment, because of religion, race, color, national origin, age, sex (including pregnancy, gender identity and sexual orientation), sexual preference, height, weight, disability, genetic information, marital status or other legally protected status.



**Huron Heartland
Invasive Species Network**



**Huron Coastal
Invasive Species Network**